



**SHIPMENT CHECK LIST**

PO Box 68280 – Sea-Tac Int’l Airport – Seattle WA 98168

206-433-6260 – 800-426-0004 – FAX 206-433-1174

www.alaskaaircargo.com

Ready Date \_\_\_\_\_ Close Time \_\_\_\_\_ Quote # \_\_\_\_\_

Shipper Name \_\_\_\_\_ Service Level \_\_\_\_\_

Shipper Address \_\_\_\_\_

Shipper City, State, Zip \_\_\_\_\_

Shipper Contact Name \_\_\_\_\_

Shipper Phone \_\_\_\_\_

Sales Order # (must have) \_\_\_\_\_

Consignee Name \_\_\_\_\_

Consignee Address \_\_\_\_\_

Consignee City, State, Zip \_\_\_\_\_

Consignee Contact Name \_\_\_\_\_

Consignee Phone \_\_\_\_\_

Billing Company \_\_\_\_\_

(must be an existing AAF customer)

Purchase Order # \_\_\_\_\_ Bill of Lading \_\_\_\_\_

(must have)

(or airbill, if available)

Pieces & Weight (or estimate from quote) \_\_\_\_\_

Dimensions of each piece (or estimate from quote) \_\_\_\_\_

Product Description \_\_\_\_\_